

Certificate of Eligibility (COE) for Health Insurance Enrollment for International Scholars at Lawrence Berkeley Laboratory

Use this form to demonstrate eligibility to enroll in either Saylor&Hill Repatriation/Medical Evacuation Insurance (International Group Services) or the Kaiser Individual Health Plan. **This form must be mailed with the Saylor & Hill or Kaiser enrollment application.** Failure to do so will delay processing of health insurance coverage.

1. Complete top portion of this form. A certified advisor must sign this form. Please provide your IAP-66 form or equivalent, your passport, and the passports of all the family members you wish to enroll.
2. Read the "enrollment procedures and information" sheet for either Saylor&Hill or Kaiser and fill out the appropriate insurance enrollment application. The names on the insurance enrollment application must match the names listed on this form.
3. Submit this form along with your completed insurance enrollment application to the IRSO group (Building 65) or to the appropriate administrator for verification.

Scholar's name: _____ Passport expires: _____
(last) (first)

Arrival date in U.S. (I-94): _____ Visa status : _____ Visa issued on: _____

IAP-66 valid: _____ to _____ Other Visa document : _____ to _____

NOTE: The names of your eligible dependents should be filled in only if they are in Berkeley with you at this time and you wish to enroll them in health insurance. If they are arriving at a later date, you must complete another "Certificate of Eligibility" within 31 days of their arrival to enroll them in insurance.

| | Name(s) of Dependent(s) who are here with you now | Visa Status | Arrival Date |
|----------------|--|-------------|--------------|
| Legal Spouse | _____ | _____ | _____ |
| Children | _____ | _____ | _____ |
| (under age 19) | _____ | _____ | _____ |
| | _____ | _____ | _____ |

Scholars and dependents must enroll within 31 days of their first arrival date at LBL. After 31 days, the **only** time scholars or their dependents can enroll in Saylor&Hill or Kaiser is during February Open Enrollment. Scholars **must** enroll in Kaiser during their eligibility period in order to enroll any family members in the Kaiser plan.

The above named person(s) is/are eligible to enroll in either Saylor&Hill Evacuation/Repatriation Insurance or Kaiser.

For information please call the following daytime phone #: _____

CERTIFICATION OF ELIGIBILITY: _____
Signature of Authorized Insurance Advisor Date